| **Sardar Vallabhbhai National Institute of Technology, Surat** |
| --- |
| **Department of XXX Engineering** |
|  |
| **FIVE DAYS Workshop ON “**XXX**”** |
| **Duration: XX-XX October 2021** |
| **Coordinators:** |

**Complete Statement of Expenditure**

Code No.: SVNIT/CCE/XX/XXX/xx/2021-22 Dated: XX-08-2021

| **Details of Income** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Participants** | | | **No.** | **Fees (Rs.)** | **Total Fees(Rs.)** |
| 1 | Students/Scholars | | | 05 | 300/- | 1500/- |
| 2 | Faculty | | | 02 | 600/- | 1200/- |
| 3 | Industrial / Professional | | |  |  |  |
| 4 | Foreign Participants | | |  |  |  |
| 5 | Less: Service tax (Foreign Participant) | | |  |  |  |
|  |  | | | **Grand Total Amount of Income(Rs.)** | | **2700/-** |
| **Details of Expenditure** | | | | | | |
| **(A) Honorarium to External Expert** | | | | | | |
| **Sr. No.** | **To whom paid** | | **Bill /Receipt No.** | **Date** | **Particulars of expenditure** | **Amount (in Rs.)** |
| 1 |  | | - | -- | Honorarium to Expert | xx |
| 2 |  | | - | -- | Honorarium to Expert | xx |
| 3 |  | | - | -- | Honorarium to Expert | xx |
| Sub Total (A)(in Rs.) | | | | | | **XXX/-** |
| **(B) Hospitality(Food , Accommodation etc.)** | | | | | | |
| 4 | NA | |  |  |  | xx |
| Sub Total (B) (in Rs.) | | | | | | **XX** |
| **(C) Course Material Kit** | | | | | | |
|  | **Name of Company** | **Bill No** | | **Date** | **Items** | **Amount (in Rs.)** |
| 5 | NA |  | |  | Certificates | XX |
| Sub Total (C) (in Rs.) | | | | | | **XX** |
| **(D) Miscellaneous Expenses** | | | | | | |
| 6 |  |  | |  |  |  |
| Sub Total (D) (in Rs.) | | | | | | **XX** |
| **Total Amount (Rs.) (A+ B+C+D)** | | | | | | **XX/-** |
| **ADD: 1. SVNIT Corpus fund (10% of Receipt amount Rs.) (011/33)** | | | | | | **270/-** |
| **2. CCE administrative overhead (10% of Receipt amount Rs.) (011/35)** | | | | | | **270/-** |
| **Grand Total Amount of Expenditure (Rs.)** | | | | | | **XXX/-** |
| **Total amount in words: Fifty Hundred Forty Rupees Only** | | | | | | |

**Total Remain Balance (Rs.) = 2700 - 540 = 2160**

**(Name of Coordinator/s)**

**Sign of Coordinator/s HOD, DXX Chairman, CCE Director, SVNIT**

***Enclosed:*** (1) Programme approval note dated

(2) List of Registration fees details (Cash, DD/Cheque), schedule and other